



To: ALL MEMBERS OF THE COUNCIL

You are hereby required to attend a **Full Meeting of Seaton Valley Council** to be held **ON LINE via ZOOM on Wednesday 24 March 2021 at 7.00 p.m.**

The agenda for the meeting is set out below.

Simon Potts  
Clerk

16 March 2021

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## **A G E N D A**

**1. Chair's welcome and civic announcements**

**2. Apologies for absence**

To receive any apologies for absence from members of the Council.

**3. Disclosure of interests**

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 25 July 2012, and are reminded that if they have any personal interests of a prejudicial nature (as defined under paragraph 17 of the Code of Conduct) they must not participate in any discussion or vote on the matter and must leave the room. Please refer to the guidance on disclosures (see note 1 at the end of this agenda).

**4. Public question time** (Adjournment to allow members of the public to raise matters)

Questions or comments submitted by residents relating to the work and responsibilities of the Council (see Note 2 at the end of this agenda).

**5. County Councillor Update**

Update the Council with any matters that are relevant to Seaton Valley.

**6. Minutes of the last meeting**

To sign as a correct record, the minutes of the Council's last meeting held on Wednesday 20 January 2021 (Appendix 1).

### **SERVICES**

7. Services and Partnership Update (Appendix 2)

8. Updated Allotment Policy (Appendix 3 and 3A)

### **ENGAGEMENT & DEVELOPMENT**

9. Engagement and Development update (Appendix 4 and 4A)

10. Britishvolt Update (Appendix 5)

### **GOVERNANCE**

11. Annual Investment Strategy (Appendix 6 and 6A)

12. Request for Support (Appendix 7)

13. Review of Asset Register (Appendix 8 and 8A)
14. Review of Risk Register (Appendix 9 and 9A)
15. Bank Reconciliation (Appendix 10 and 10A)
16. Budgetary Control Report and Projected Outturn (Appendix 11 and 11A)
17. Councils for Fair Tax Declaration (Appendix 12 and 12A)

**Dates of upcoming scheduled future meetings:**

| 2021                          | Committee/Council    | Time | Venue                    |
|-------------------------------|----------------------|------|--------------------------|
| Wednesday<br>28 April         | Full Council Meeting | 7pm  | Virtual On Line Meeting  |
| Wednesday<br>19 May (Changed) | Annual Meeting       | 7pm  | Virtual On Line Meeting? |

**Notes:**

**1. Registerable Personal Interests**

You may have a Registerable Personal Interest if the issue being discussed in the meeting: relates to any Disclosable Pecuniary Interest (as defined by Annex 1 to the Code of Conduct); or b) any other interest (as defined by Annex 2 to the Code of Conduct). The following interests are Disclosable Pecuniary Interests if they are an interest of either you or your spouse or civil partner: (1) Employment, Office, Companies, Profession or vocation; (2) Sponsorship; (3) Contracts with the Council; (4) Land in the County; (5) Licences in the County; (6) Corporate Tenancies with the Council; or (7) Securities - interests in Companies trading with the Council.

The following are other Registerable Personal Interests:

any body of which you are a member (or in a position of general control or management) to which you are appointed or nominated by the Council; (2) any body which (i) exercises functions of a public nature or (ii) has charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member (or in a position of general control or management); or (3) any person from whom you have received within the previous three years a gift or hospitality with an estimated value of more than £50 which is attributable to your position as an elected or co-opted member of the Council.

**Non-registerable personal interests** - You may have a non-registerable personal interest when you attend a meeting of the Council or Cabinet, or one of their committees or sub-committees, and you are, or ought reasonably to be, aware that a decision in relation to an item of business which is to be transacted might reasonably be regarded as affecting your wellbeing or financial position, or the wellbeing or financial position of a person described below to a greater extent than most inhabitants of the area affected by the decision./par. The persons referred to above are: (a) a member of your family; (b) any person with whom you have a close association; or (c) in relation to persons described in (a) and (b), their employer, any firm in which they are a partner, or company of which they are a director or shareholder.

**2. Public participation**

The meeting will not include a public session, however should a resident wish to ask a question of the Council he/she should do so by submitting their question by email to the Clerk ([clerk@seatonvalleycommunitycouncil.gov.uk](mailto:clerk@seatonvalleycommunitycouncil.gov.uk)) by close of business on Monday 18 January. Members will address such questions during the on line meeting. Residents can also listen/watch the meeting on line by logging on to the Council's ZOOM Meeting and entering a password which can be requested from the Clerk at anytime before commencement of the meeting.