



To: ALL MEMBERS OF THE COUNCIL

You are hereby required to attend a **Full Meeting of Seaton Valley Council** to be held **ON LINE via ZOOM on Wednesday 25 November 2020 at 7.00 p.m.**

The agenda for the meeting is set out below.

Simon Potts
Clerk

17 November 2020

A G E N D A

1. Chair's welcome and civic announcements

2. Apologies for absence

To receive any apologies for absence from members of the Council.

3. Disclosure of interests

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 25 July 2012, and are reminded that if they have any personal interests of a prejudicial nature (as defined under paragraph 17 of the Code of Conduct) they must not participate in any discussion or vote on the matter and must leave the room. Please refer to the guidance on disclosures (see note 1 at the end of this agenda).

4. Public question time (Adjournment to allow members of the public to raise matters)
Questions or comments submitted by residents relating to the work and responsibilities of the Council (see Note 2 at the end of this agenda).

5. County Councillor Update

Update the Council with any matters that are relevant to Seaton Valley.

6. Minutes of the last meeting

To sign as a correct record, the minutes of the Council's last meeting held on Wednesday 20 September 2020 (Appendix 1).

7. Minutes of the Finance and General Purposes Committee

To receive the draft minutes of the F&GP Committee's last meeting held on Wednesday 28 October 2020 (Appendix 2).

SERVICES

8. Services and Partnership Update (Appendix 3)

ENGAGEMENT & DEVELOPMENT

9. Neighbourhood Plan Update (Appendix 4)

GOVERNANCE

10. Proposed Meeting Dates 2021 (Appendix 5)
11. Free School Meals – Update on action taken (Appendix 6)
12. Bank Reconciliation as at 16 November 2020 (Appendix 7 and 7A)
13. Budgetary Control Update (Appendix 8 and 8A)
14. Projected Base Budget 2021/22 (Appendix 9)
15. Request for Support – Northumberland Community Bank (Appendix 10)

Dates of upcoming scheduled future meetings:

2020	Committee/Council	Time	Venue
Wednesday 9 December	Finance & General Purposes	6 pm	Virtual On Line Meeting
Wednesday 20 January 2021	Full Council Meeting	7pm	Virtual On Line Meeting

Notes:

1. Registerable Personal Interests

You may have a Registerable Personal Interest if the issue being discussed in the meeting: relates to any Disclosable Pecuniary Interest (as defined by Annex 1 to the Code of Conduct); or b) any other interest (as defined by Annex 2 to the Code of Conduct). The following interests are Disclosable Pecuniary Interests if they are an interest of either you or your spouse or civil partner: (1) Employment, Office, Companies, Profession or vocation; (2) Sponsorship; (3) Contracts with the Council; (4) Land in the County; (5) Licences in the County; (6) Corporate Tenancies with the Council; or (7) Securities - interests in Companies trading with the Council.

The following are other Registerable Personal Interests:

any body of which you are a member (or in a position of general control or management) to which you are appointed or nominated by the Council; (2) any body which (i) exercises functions of a public nature or (ii) has charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member (or in a position of general control or management); or (3) any person from whom you have received within the previous three years a gift or hospitality with an estimated value of more than £50 which is attributable to your position as an elected or co-opted member of the Council.

Non-registerable personal interests - You may have a non-registerable personal interest when you attend a meeting of the Council or Cabinet, or one of their committees or sub-committees, and you are, or ought reasonably to be, aware that a decision in relation to an item of business which is to be transacted might reasonably be regarded as affecting your wellbeing or financial position, or the wellbeing or financial position of a person described below to a greater extent than most inhabitants of the area affected by the decision./par. The persons referred to above are: (a) a member of your family; (b) any person with whom you have a close association; or (c) in relation to persons described in (a) and (b), their employer, any firm in which they are a partner, or company of which they are a director or shareholder.

2. Public participation

The meeting will not include a public session, however should a resident wish to ask a question of the Council he/she should do so by submitting their question by email to the Clerk (clerk@seatonvalleycommunitycouncil.gov.uk) by close of business on Monday 23rd November. Members will address such questions during the on line meeting. Residents can also listen/watch the meeting on line by logging on to the Council's ZOOM Meeting and entering a password which can be requested from the Clerk at anytime before commencement of the meeting.