



To: ALL MEMBERS OF THE COUNCIL

You are hereby required to attend the **Annual Meeting of Seaton Valley Council** to be held **ON LINE via ZOOM** on **Wednesday 19 May 2021 at 7.00 p.m.**

The agenda for the meeting is set out below.

Simon Potts  
Clerk

11 May 2020

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## AGENDA

1. To elect the Chair of the Council.
2. To receive the Chair's declaration of acceptance of office or, if not then received, to decide when it shall be received.
3. Chairs announcement – decision not to call a Parish Meeting this year.
4. To note that all Members have submitted their signed and completed Declaration of Acceptance of Office forms to the Clerk
5. To record members present and apologies from members unable to be present.
6. To elect the Vice Chair or Vice Chairs of the Council.
7. To remind Members of the need to submit their completed and signed Declarations of Interest forms to the Clerk as soon as possible, if not already submitted.
8. To receive from members any disclosure of personal or prejudicial interests in respect of items included on the agenda for this meeting.
9. To receive and agree the minutes of the Council meeting held on 28 April 2021 (**Appendix AM 1**).
10. To appoint Councillors to be members of the following committees:-
  - a) Finance & General Purposes Committee (including Staffing)
  - b) Planning Sub Committee (Ad-hoc)
11. To appoint representatives to outside bodies:-
  - a) Community Safety Hub (Formerly LMAPS)- one representative
  - b) Town & Parish Liaison Working Group – one representative
  - c) Neighbourhood Partnership Board – one representative from each ward
  - d) Astley Park Community Partnership – one representative
  - e) New Hartley Community Association – one representative
  - f) Holywell Community Forum – one representative
  - g) Seaton Valley In Bloom- one representative
  - h) Northumberland Association of Local Councils – one representative

The Council doesn't appoint representatives to Seaton Delaval, Seaton Sluice or Seghill Community Associations as neither the Council, or Northumberland County Council has a legal

interest in any of these Associations' buildings. Ward Councillors are, however, encouraged to attend meetings of these Associations whenever possible.

12. Appointment of Internal Auditor
13. Response to any questions submitted by residents
14. Dates of Future Scheduled Meetings:

<b>2020</b>	<b>Committee/Council</b>	<b>Time</b>	<b>Venue</b>
Wednesday 28 July	Full Council	7pm	To be agreed
Wednesday 29 Sept	Full Council	7pm	To be agreed
Wednesday 27 Oct	Finance & General Purposes	6pm	To be agreed
Wednesday 24 Nov	Full Council	7pm	To be agreed

**Notes:**

**1. Registerable Personal Interests**

You may have a Registerable Personal Interest if the issue being discussed in the meeting:

a) relates to any Disclosable Pecuniary Interest (as defined by Annex 1 to the Code of Conduct); or b) any other interest (as defined by Annex 2 to the Code of Conduct). The following interests are Disclosable Pecuniary Interests if they are an interest of either you or your spouse or civil partner: (1) Employment, Office, Companies, Profession or vocation; (2) Sponsorship; (3) Contracts with the Council; (4) Land in the County; (5) Licences in the County; (6) Corporate Tenancies with the Council; or (7) Securities - interests in Companies trading with the Council.

The following are other Registerable Personal Interests:

(1) any body of which you are a member (or in a position of general control or management) to which you are appointed or nominated by the Council; (2) any body which (i) exercises functions of a public nature or (ii) has charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member (or in a position of general control or management); or (3) any person from whom you have received within the previous three years a gift or hospitality with an estimated value of more than £50 which is attributable to your position as an elected or co-opted member of the Council.

**Non-registerable personal interests** - You may have a non-registerable personal interest when you attend a meeting of the Council or Cabinet, or one of their committees or committees, and you are, or ought reasonably to be, aware that a decision in relation to an item of business which is to be transacted might reasonably be regarded as affecting your wellbeing or financial position, or the wellbeing or financial position of a person described below to a greater extent than most inhabitants of the area affected by the decision./par. The persons referred to above are: (a) a member of your family; (b) any person with whom you have a close association; or (c) in relation to persons described in (a) and (b), their employer, any firm in which they are a partner, or company of which they are a director or shareholder.

**2. Public participation**

The meeting will not include a public session, however should a resident wish to ask a question of the Council he/she should do so by submitting their question by email to the Clerk ([clerk@seatonvalleycommunitycouncil.gov.uk](mailto:clerk@seatonvalleycommunitycouncil.gov.uk)) by close of business on Monday 17<sup>th</sup> May. Members will address such questions during the on line meeting. Residents can also listen/watch the meeting on line by logging on to the Council's ZOOM Meeting and entering a password which can be requested from the Clerk at anytime before commencement of the meeting.