

# Seaton Valley Council

## A Community Council

Minutes of the Annual Meeting held on Wednesday 19 May 2021 at 7.00 p.m. On Line via Zoom.

The meeting started at 7.05 p.m.

<b>PRESENT:</b> Councillors:	L Bowman, S Dungworth, A Stanners, E Coulson, S Bowman, G Eastwood, D Ferguson, E Chicken and J Henderson.
<b>IN ATTENDANCE:</b>	S Potts – Clerk and Responsible Financial Officer L Fox – Services Officer D Freeman – Engagement and Development Officer 4 Members of the public
<b>AM001/21</b>	<b>1. Welcome</b> In the absence of the previous chair, the Clerk welcomed everyone to the meeting and thanked them for attending.
<b>AM002/21</b>	<b>2. Election of the Chair of the Council</b> Again in the absence of the previous Chair, the Clerk asked for nominations for the role of Chair of the Council. Cllr Stanners proposed Cllr Dungworth for the role and Cllr Eastwood seconded the proposal. The Clerk then asked if there were any other nominations. Cllr Henderson proposed Cllr Chicken for the role and Cllr Ferguson seconded the proposal. The Clerk then asked for a vote on the second proposal – three voted in favour of Cllr Chicken and six voted against Councillor Chicken. He then asked for vote on the original proposal – six voted in favour of Cllr Dungworth and three voted against Cllr Dungworth and as a consequence, <b>Cllr Dungworth was duly elected as Chair of the Council for the ensuing year.</b>
<b>AM003/21</b>	<b>3. To receive the Chair's declaration of acceptance of office</b> Cllr. Dungworth took the Chair and agreed to visit the Council's Offices within the next two days to formally sign her Declaration of Office.
<b>AM004/21</b>	<b>4. Chairs announcement – decision not to call a Parish Meeting this year</b> The Chair formally welcomed everyone (and in particular the new Members) to the meeting and said that she hoped that all Members would enjoy their time with the Council and work together for the benefit of the Seaton Valley Community. With respect to the Parish Meeting; she said that given the current situation with the coronavirus pandemic she didn't feel it was appropriate to hold a Parish Meeting this year. She went on to say that the Council isn't legally obliged to call such a meeting and that much of what would have been said in the Parish Meeting had been presented in the February issue of the Council's Futures Magazine.

AM006/21	<p><b>5. To note that all Members have submitted their signed and completed Declaration of Acceptance of Office forms to the Clerk.</b> The Clerk confirmed that all forms had been received.</p>
AM007/21	<p><b>6. To Record members present and apologies from members unable to be present</b> All members of the Council were present. A formal roll call took place to confirm this.</p>
AM008/21	<p><b>7. Election of Vice Chair of the Council</b> The Chair asked for nominations for the post of Vice Chair. Cllr. Coulson proposed that Cllr Eastwood be appointed as Vice Chair and Cllr S Bowman seconded her proposal. Cllr Henderson asked if there could be two Vice Chairs to which the Chair replied no – she went on to explain that there had been an error on the agenda which suggested there could be up to two Vice Chairs. Consequently, Cllr Coulson’s proposal was carried and therefore <b>Cllr Eastwood was duly elected as Vice Chair of the Council for the ensuing year.</b></p>
AM009/21	<p><b>8. Members Disclosure of Interest Forms</b> Members were reminded to submit their new completed forms to the Clerk as soon as possible so that he can pass them on to the Monitoring Officer.</p>
AM010/21	<p><b>9. Members’ disclosures of interests in respect of items of business on the Agenda</b> There were no disclosures of interest.</p>
AM011/21	<p><b>10. To receive and agree the minutes of the Council meeting held on 28<sup>th</sup> April 2021.</b> The minutes of the Full Council meeting held on 28 April 2021 were approved and agreed as being an accurate record of that meeting.</p>
AM012/21	<p><b>11. To appoint committee members:-</b> Prior to taking appointees from the two political parties the Chair explained that both committees of the Council are made up of 4 members and to achieve a political balance on these committees a ratio of three Labour members to one Conservative member had been calculated.</p> <p>Consequently <b>Council RESOLVED TO make the following appointments to its committees:</b></p> <p>a) <b>Finance &amp; General Purposes (inc. staffing) – Cllr S Dungworth (Chair), Cllr G Eastwood (Vice Chair), Cllr L Bowman and Cllr E Chicken.</b></p> <p>b) <b>Planning – Cllr E Coulson, Cllr S Bowman, Cllr G Eastwood and Cllr J Henderson.</b></p>

AM013/21	<p><b>12. Council RESOLVED TO appoint the following as its representatives to outside bodies:-</b></p> <p>a) Community Safety Hub (Formerly LMAPS) – <b>Cllr. L Bowman agreed to continue to be the Council’s representative.</b> Councillor Chicken had nominated Cllr Henderson; however this proposal was defeated 6:3 in favour of Councillor Bowman.</p> <p>b) Town and Parish Liaison Working Group – <b>it was agreed that Cllr Dungworth and Cllr Eastwood will jointly represent the Council</b> on this working group as Chair and Vice Chair of the Council;</p> <p>c) Neighbourhood Partnership Board – <b>it was agreed that Cllr Dungworth (Hartley Ward), Cllr S Bowman (Seghill with Seaton Delaval Ward) and Cllr E Coulson be appointed to represent the Council</b> on its Neighbourhood Partnership Board. Cllr Henderson had proposed that Cllr Chicken be the representative for the Seghill with Seaton Delaval Ward but this was defeated 6:3 in favour of Cllr S Bowman. Similarly, Cllr Ferguson had proposed that Cllr Henderson be the representative for the Hartley Ward but this was defeated 6:3 in favour of Cllr Dungworth.</p> <p>d) Astley Park Community Partnership – it was agreed that <b>Cllr. Stanners will represent the Council on this Partnership;</b></p> <p>e) New Hartley Community Association – it was agreed that <b>Cllr Dungworth will be the Council’s representatives on this Association.</b> Cllr Chicken had nominated Cllr Henderson for this position but her proposal was defeated 6:3 in favour of Cllr Dungworth. Cllr Ferguson asked if the Members from each ward should be able to appoint their own representative. The Clerk responded that in the absence of any agreed rules on this issue, the full Council was entitled to vote on each appointment.</p> <p>f) Holywell Community Forum – it was agreed that <b>Cllr. Coulson will continue to be the Council’s representative on this organisation.</b></p> <p>g) Seaton Valley in Bloom – <b>it was agreed that Cllr S Bowman will be the Council’s representative on this organisation.</b> Cllr Chicken proposed that Cllr Henderson be the Council’s representative for this organisation but her proposal was defeated 6:3 in favour of Councillor S Bowman.</p> <p>h) Northumberland Association of Local Councils (NALC) - <b>it was agreed that either the Chair of the Council, Cllr Dungworth or the Vice Chair, Cllr Eastwood</b> will represent the Council on this organisation.</p> <p>i) Bank Signatories – <b>it was agreed that the Councils two new signatories will be Cllr A Stanners and Cllr G Eastwood</b></p>
AM014/21	<p><b>13. Appointment of Internal Auditor</b></p> <p>The Clerk gave a brief history of the current Internal auditor’s experience and credentials following which the Council <b>RESOLVED TO: reappoint Mr J Ainsworth as its Internal Auditor</b></p>

<p><b>AM015/21</b></p>	<p><b>14. Questions Submitted by Residents</b></p> <p>Only one question had been submitted by a resident and this concerned both parking issues in Seaton Sluice around the Melton Constable Area and about whether or not the Surf Tuition Business operating out on the land close to the Fountain Head Bank car park has a license to operate there.</p> <p>In response the Chair said that there are a number of resident's consultations going on about parking issues in Seaton Sluice at the present time, looking at amongst other things, parking restrictions, yellow lines and the possibility of introducing a one way system in part of the village. She said that she recognises the issues caused by inconsiderate parking in the village and hopes that a solution can be found soon.</p> <p>With regard to the Surf Tuition Business she said that the business has the required permissions in place from Northumberland County Council.</p> <p>As it wasn't clear if the resident was observing to the meeting in person, the Chair asked the Clerk to send the resident a written response along the lines detailed above.</p>																				
<p><b>AM016/21</b></p>	<p><b>15. Dates of Future Scheduled Meetings</b></p> <table border="1" data-bbox="360 819 1490 1075"> <thead> <tr> <th><b>2020</b></th> <th><b>Committee/Council</b></th> <th><b>Time</b></th> <th><b>Venue</b></th> </tr> </thead> <tbody> <tr> <td>Wednesday 29 July</td> <td>Full Council</td> <td>7pm</td> <td>To be agreed</td> </tr> <tr> <td>Wednesday 29 September</td> <td>Full Council</td> <td>7pm</td> <td>To be agreed</td> </tr> <tr> <td>Wednesday 27 October</td> <td>Finance &amp; General Purposes</td> <td>6pm</td> <td>To be agreed</td> </tr> <tr> <td>Wednesday 24 November</td> <td>Full Council</td> <td>7pm</td> <td>To be agreed</td> </tr> </tbody> </table>	<b>2020</b>	<b>Committee/Council</b>	<b>Time</b>	<b>Venue</b>	Wednesday 29 July	Full Council	7pm	To be agreed	Wednesday 29 September	Full Council	7pm	To be agreed	Wednesday 27 October	Finance & General Purposes	6pm	To be agreed	Wednesday 24 November	Full Council	7pm	To be agreed
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The meeting closed at 7:35 p.m.

Signed by the Chair: .....

Dated: .....