



To: ALL MEMBERS OF THE COUNCIL

You are hereby required to attend a **Full Meeting of Seaton Valley Council** to be held at **Seaton Delaval Community Centre** on **Wednesday 22 March 2023 at 7.00 p.m.**

The agenda for the meeting is set out below.

Simon Potts
Clerk

15 March 2023

AGENDA

1. Apologies for absence

To receive any apologies for absence from members of the Council.

2. Disclosure of interests

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 30 March 2022, and are reminded that if they have any personal interests of a prejudicial nature (at appendix B of the Code of Conduct) they must not participate in any discussion or vote on the matter and must leave the room. Please refer to the guidance on disclosures (see note 1 at the end of this agenda).

3. Chair's welcome and civic announcements

4. Public question time (Adjournment to allow members of the public to raise matters)

To invite members of the public to put questions to, or draw relevant matters to the attention of, the Council, in relation to the work and responsibilities of the Council, and comment on agenda items. (see Note 2 at the end of this agenda).

5. County Councillor Update

Update the Council with any matters that are relevant to Seaton Valley.

6. Minutes of the last meeting

To sign as a correct record, the minutes of the Full Council Meeting held on Wednesday 18 January 2023 (Appendix 1).

7. Minutes of the Planning Committee

To receive the minutes of the Planning Sub-Committee meeting held on Thursday 2 February (Appendix 2) and the draft minutes of the Planning Sub-Committee meeting held on Tuesday 7 March 2023 (Appendix 3).

SERVICES

8. Services and Partnership Update (Appendix 4).

9. Review of Allotments Lettings & Management Policy (Appendix 5 and 5A).

ENGAGEMENT

10. Coronation of King Charles III (Appendix 6).
11. Request for Warm Hub Grant Support – New Hartley Club (Appendix 7).
12. Request for additional Financial Support – Seaton Delaval Welcome Community Café (Appendix 8).

GOVERNANCE

13. Appointment of a new Clerk & Responsible Financial Officer (Appendix 9).
14. Northumberland Town and Parish Charter (Appendix 10 and 10A).
15. Annual Investment Strategy (Appendix 11 and 11A).
16. Asset Register (Appendix 12).
17. Risk Register (Appendix 13).
18. Bank Reconciliation (Appendix 14 and 14A).
19. Budgetary Control Estimated Outturn 2022-23 (Appendix 15 and 15A)
20. Dates of Future Meetings.

2023	Committee/Council	Time	Venue
Wed 26 April	Full Council	7:00 PM	Seaton Valley Council Offices
Wed 24 May	Annual Meeting & Annual Parish Meeting	6:30 PM	New Hartley Memorial Hall
Wed 26 July	Full Council	7:00 PM	Seghill Institute Memorial Hall

Notes:

1. Registerable Personal Interests

You may have a Registerable Personal Interest if the issue being discussed in the meeting:

a) relates to any Disclosable Pecuniary Interest (as defined at Table 1 to Appendix B to the Code of Conduct); or b) any other interest (as defined by Table 2 to Appendix B to the Code of Conduct). The following interests are Disclosable Pecuniary Interests if they are an interest of either you or your spouse or civil partner: (1) Employment, Office, Companies, Profession or vocation; (2) Sponsorship; (3) Contracts with the Council; (4) Land in the County; (5) Licences in the County; (6) Corporate Tenancies with the Council; or (7) Securities - interests in Companies trading with the Council.

The following are other Registerable Personal Interests:

(1) any body of which you are a member (or in a position of general control or management) to which you are appointed or nominated by the Council; (2) anybody which (i) exercises functions of a public nature or (ii) has charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member (or in a position of general control or management); or (3) any person from whom you have received within the previous three years a gift or hospitality with an estimated value of more than £50 which is attributable to your position as an elected or co-opted member of the Council.

Non-registerable personal interests - You may have a non-registerable personal interest when you attend a meeting of the Council or Cabinet, or one of their committees or sub-committees, and you are, or ought reasonably to be, aware that a decision in relation to an item of business which is to be transacted might reasonably be regarded as affecting your wellbeing or financial position, or the wellbeing or financial position of a person described below to a greater extent than most inhabitants of the area affected by the decision./par. The persons referred to above are (a) a member of your family; (b) any person with whom you have a close association; or (c) in relation to persons described in (a) and (b), their employer, any firm in which they are a partner, or company of which they are a director or shareholder.

2. Public participation

The meeting will include a public session at which any resident of Seaton Valley can raise topics for future discussion or ask questions. The length of the public session, normally 15 minutes, is at the discretion of the Chair. The Chair will either answer a question directly or inform the resident by written response of any action to be taken. At other times during the meeting, members of the public may be invited to contribute at the discretion of the Chair.