



To: ALL MEMBERS OF THE COUNCIL

You are hereby required to attend the **Annual Meeting of Seaton Valley Council** to be held at **New Hartley Memorial Hall** on **Wednesday 24 May 2023 at 6.30 p.m.** (immediately following the conclusion of the Annual Parish Meeting).

The agenda for the meeting is set out below.

Sarah Aldridge  
Clerk

17 May 2023

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## A G E N D A

1. To elect the Chair of the Council.
2. To receive the Chair's declaration of acceptance of office or, if not then received, to decide when it shall be received.
3. To record members' present and apologies from members unable to be present.
4. To elect the Vice Chair of the Council.
5. To remind Members of the need to notify the Clerk about any changes to their previously completed Declarations of Interest forms.
6. To receive from members any disclosure of personal or prejudicial interests in respect of items included on the agenda for this meeting.
7. To receive and agree the minutes of the Full Council meeting held on 26 April 2023 **(Appendix AM1)**.
8. To appoint Councillors to be members of the following committees: -
  - a. Finance & General Purposes Committee (including Staffing) – Chair and Vice Chair
  - b. Planning Committee – Chair and Vice Chair
9. To appoint representatives to outside bodies: -
  - a. Community Safety Hub (Formerly LMAPS) - one representative
  - b. Town & Parish Liaison Working Group – one representative
  - c. Neighbourhood Partnership Board – one representative from each ward
  - d. Astley Park Community Partnership – one representative
  - e. New Hartley Community Association – one representative
  - f. Holywell Community Forum – one representative
  - g. Seaton Valley In Bloom- one representative
  - h. Northumberland Association of Local Councils – one representative

NB The Council doesn't appoint representatives to Seaton Delaval, Seaton Sluice or Seghill Community Associations as neither the Council, nor Northumberland County Council has a legal interest in any of these Associations' buildings. Ward Councillors are, however, encouraged to attend meetings of these Associations whenever possible.

## 10. Confirmation of Appointment of Internal Auditor

## 11. Dates of upcoming scheduled meetings:

<b>2022</b>	<b>Committee/Council</b>	<b>Time</b>	<b>Venue</b>
Wednesday 26 July	Full Council	7pm	Seghill Institute Memorial Hall
Wednesday 27 September	Full Council	7pm	Seaton Sluice Community Centre

### Notes:

#### 1. Registerable Personal Interests

You may have a Registerable Personal Interest if the issue being discussed in the meeting relates to:

a) any Disclosable Pecuniary Interest (as defined in Table 1 of Appendix B to the Code of Conduct); or b) any other interest (as defined by Table 2 of Appendix B to the Code of Conduct). The following interests are Disclosable Pecuniary Interests if they are an interest of either you or your spouse or civil partner: (1) Employment, Office, Companies, Profession or vocation; (2) Sponsorship; (3) Contracts with the Council; (4) Land in the County; (5) Licences in the County; (6) Corporate Tenancies with the Council; or (7) Securities - interests in Companies trading with the Council.

The following are other Registerable Personal Interests:

(1) any body of which you are a member (or in a position of general control or management) to which you are appointed or nominated by the Council; (2) any body which (i) exercises functions of a public nature or (ii) has charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member (or in a position of general control or management); or (3) any person from whom you have received within the previous three years a gift or hospitality with an estimated value of more than £50 which is attributable to your position as an elected or co-opted member of the Council.

**Non-registerable personal interests** - You may have a non-registerable personal interest when you attend a meeting of the Council or Cabinet, or one of their committees or sub-committees, and you are, or ought reasonably to be, aware that a decision in relation to an item of business which is to be transacted might reasonably be regarded as affecting your wellbeing or financial position, or the wellbeing or financial position of a person described below to a greater extent than most inhabitants of the area affected by the decision./par. The persons referred to above are: (a) a member of your family; (b) any person with whom you have a close association; or (c) in relation to persons described in (a) and (b), their employer, any firm in which they are a partner, or company of which they are a director or shareholder.

#### 2. Public participation

The meeting will include a public session at which any resident of Seaton Valley can raise topics for future discussion or ask questions. The length of the public session, normally 15 minutes, is at the discretion of the Chair. The Chair will either answer a question directly or inform the resident by written response of any action to be taken. At other times during the meeting, members of the public may be invited to contribute at the discretion of the Chair.